

UPPER OCONEE BASIN WATER AUTHORITY
BEAR CREEK RESERVOIR
NOVEMBER 28, 2018
11:00 A.M.

ACTION MINUTES

Members Present:

Pat Graham
Eric Klerk
Amrey Harden
Mark Saxon
Frank Stephens
Mike Renshaw
John Daniell

Alternates Present:

Autron Hayes
Joey Leslie
Joe Goodman

Others Present

Jim Dove, NEGRC Executive Director
Mott Beck, NEGRC Executive Assistant
Alicia Page, NEGRC Comptroller
Sophia Primer, NEGRC Accounting Manager
Chip Ferguson, Atkinson Ferguson
Brad Lanning, Jacobs
Al Sosebee, Jacobs
Elton Collins, Guest
Ron Bridgeman, **Mainstreet Newspapers**

CALL TO ORDER AND APPROVAL OF SEPTEMBER 26TH MEETING MINUTES

Chairperson Pat Graham called the meeting to order at 11:00 a.m. and asked for a motion to approve the minutes of the September 26th meeting. **Action: A motion to approve the minutes was made by Mr. Amrey Harden and seconded by Mr. Eric Klerk. The motion passed unanimously.**

FINANCIAL REPORT

NEGRC Comptroller Alicia Page presented the financial statement ending October 31, 2018. **Action: A motion to accept the Financial Report as presented was made by Mr. Amrey Harden and seconded by Mr. Klerk. The motion passed unanimously.**

CONSIDERATION OF THE REVISED FY18 AND PROPOSED FY19 BUDGETS

The Revised FY18 and Proposed FY19 Budgets were circulated to member counties for review and comment, and no comments were received. **Action:** A motion to adopt the Revised FY18 Budget as presented was made by Mr. Harden and seconded by Oconee County Commission Chairman John Daniell. The motion passed unanimously. **Action:** A motion to adopt the Proposed FY19 Budget as presented was made by Mr. Harden and seconded by Mr. Mike Renshaw. The motion passed unanimously.

Discussion was held pertaining to an adjustment to the debt service payment to alleviate a shortfall in the second half of the year. **Action:** A motion was made by Mr. Harden and seconded by Chairman Daniell to adjust the monthly debt service billing amount according to the schedule previously provided, beginning in January 2019, to front load payments in the first six months of the fiscal year so as to avoid a shortfall of funding for the July debt service payment made by the Upper Oconee Basin Water Authority. The motion passed unanimously.

NOMINATING COMMITTEE REPORT AND ELECTION OF OFFICERS

The Nominating Committee was chaired by Mr. Harden, and included Nancy Denson and Mike Renshaw. The Committee met prior to the Authority meeting, and recommends the following slate of officers for the coming year: Pat Graham, Chairperson; John Daniell, Vice Chair; and Mott Beck, Secretary. **Action:** A motion to accept the recommendation of the Authority and elect the aforementioned persons as officers for FY19 was made Mr. Harden and seconded by Mr. Mark Saxon. The motion passed unanimously.

OPERATIONS AND MANAGEMENT REPORT

Mr. Lanning's report was circulated to members prior to the meeting. The following actions were taken during his report:

1. Chemicals – Several bids were received. **Action:** A motion to accept the lowest bid was made by Mr. Saxon and seconded by Mr. Klerk. The motion passed unanimously.
2. Pickup Truck – Purchase of a new truck was included in the FY18 Budget, which was adopted in an earlier motion. Staff will now proceed with the purchase. **Since this expenditure was included in the approved Revised FY18 Budget, no additional action was needed.**
3. Chlorine Scrubber – **Action:** A motion was made by Chairman Daniell and seconded by Mr. Klerk to 1) authorize Chairman Graham to approve the lowest proposal for turn-key replacement of the existing chlorine scrubber; 2) authorize Chairman Graham to execute

contract documents for this project once approved by legal counsel; and 3) approve a one-time deviation in this situation from the Authority's Purchasing Policy which would have required sealed bids. The motion passed unanimously.

EXECUTIVE SESSION

There was no Executive Session.

OTHER BUSINESS

A river rafting group from Jackson County has inquired about the possibility of disembarking at the River Pump Station site. The Operations Committee will meet to address this matter, and make a recommendation to the Authority in January.

The next meeting will be held on January 23rd.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 9:45 a.m.

Respectfully Submitted,

Martha "Mott" Beck
UOBWA Secretary