

UPPER OCONEE BASIN WATER AUTHORITY
NEGRC HEADQUARTERS
E.H. CULPEPPER CONFERENCE ROOM
MAY 28, 2014
9:30 A.M.

MINUTES

Members Present:

Melvin Davis, Chairman
Elton Collins
Gary Duck
Chris Thomas
Pat Graham
Eric Klerk

Alternates Present:

Joey Leslie
Dwain Smith*
Harry Sims**
Mark Saxon

*Representing Tom Crow
**Representing Nancy Denson

Others Present:

Jim Dove, NEGRC Executive Director
Mott Beck, NEGRC Executive Assistant
Evans Brinson, NEGRC Comptroller
Chip Ferguson, Atkinson Ferguson
Bob Snipes, Owner's Representative
Brad Lanning, Jacobs
Ricky Sanders, Jackson County
Mark Beardsley, Mainstreet Newspapers

CALL TO ORDER AND APPROVAL OF MARCH 26TH MEETING MINUTES

Chairman Melvin Davis called the meeting to order at 9:30 a.m. He welcomed everyone in attendance, and introduced Brad Lanning of Jacobs Engineering who will be replacing Hill Baughman. He then asked for a motion to approve the minutes of the March 26th meeting. One revision was noted, and a motion to approve the minutes as corrected was made by Mr. Elton Collins and seconded by Commissioner Harry Sims. The motion passed unanimously.

FINANCIAL REPORT

NEGRC Comptroller Evans Brinson gave the financial report. Total liabilities and net assets for the month ending April 30, 2014 were \$59,826,966. A motion to approve the financial report as presented was made by Mr. Collins and seconded by Mr. Chris Thomas. The motion passed unanimously.

COMMITTEE REPORTS

Finance Committee: When the Audit was presented to the Authority in March, Mr. Chris Edwards made suggestions that would be an opportunity for strengthening internal control and operating efficiency. These include bank reconciliations, depreciation schedule, and journal entry review. Mr. Collins met with Mr. Brinson, Mr. Edwards, and Mr. Bobby Sills to discuss these issues. It was determined that Owner's Representative Bob Snipes would review and sign off on bank reconciliations; as well as, journal entries. Mr. Edwards is putting together information for the development of a Capital Asset Policy, at which time the Finance Committee will meet with Mr. Snipes and staff to address the depreciation schedule issue.

Recreation: The Committee met to discuss and recommend revisions to the Bear Creek Reservoir Management Plan and the Rules & Regulations for the Bear Creek Reservoir to comply with recently adopted State legislation (H.B. 60). Section 22.13 entitled "Explosives, Firearms, Other Weapons and Fireworks" of the Bear Creek Reservoir Management Plan and Section IX entitled "Restrictions on the Use of Reservoir" of the Bear Creek Reservoir Rules & Regulations currently contain restrictions that recent State law now prohibits local jurisdictions from enacting. Therefore, revisions to both documents are appropriate. Also, it is staff's understanding that Jackson County, in response to a past request from the Authority, had previously adopted regulations for Authority owned property that are now in conflict with H.B. 60. It is further understood that Jackson County has made revision to the subject ordinance to comply with state law. The appropriate revisions to said documents have been determined by Legal Counsel and have been reviewed and discussed by the Recreation Committee held on May 7th. The following recommendation was made by the Committee, and was presented in the form of a motion by Commissioner Sims:

- A. **Adopt revisions to the Reservoir Management Plan of the Upper Oconee Basin Water Authority Bear Creek Reservoir, prepared by the Attorney for the Authority, so as to comply with current State Law; and**
- B. **Adopt revisions to the Rules and Regulations of the Upper Oconee Basin Water Authority regarding the Bear Creek Reservoir, prepared by the Attorney for the Authority, so as to comply with current State Law; and**
- C. **Authorize the Attorney for the Upper Oconee Basin Water Authority to prepare and forward a letter to EPD advising of the revisions to said documents.**

The motion was seconded by Commissioner Pat Graham and passed unanimously.

UPDATE ON FISHING AND BOATING ACTIVITIES – REVENUES AND EXPENDITURES

Jackson County Recreation Director Ricky Sanders gave a very thorough report on the fishing and boating venue, including revenues to date. The report showed the number of boats using the lake, permits sold, and funds deposited. Through Memorial Day, revenues totaled \$10,618, and Mr. Sanders contributed that to good weather which makes for good fishing. The busiest day was Saturday, April 26th, which saw 40 boats on the water, many for a tournament. Revenues collected on that day totaled \$679. The facility is open to the public on Wednesdays, Saturdays, and Sundays. Patrons can buy annual permits or pay \$8.00 per head for a daily permit.

OWNER'S REPRESENTATIVE REPORT

At this time, Mr. Snipes gave an extensive report on the status of engineering projects at the Bear Creek Reservoir and Treatment Plant, and also gave an update on Change Order #2 to the existing contract with Haren Construction Company for work related to the Chlorine Solution Feed Pipes Replacement Project at the Water Treatment Plant. Full details of the Change Order were forwarded to members and alternates in a memorandum dated May 26, 2014. Based upon that information, the following motion was made by Mr. Collins, seconded by Mr. Eric Klerk, and passed unanimously. Another memorandum dated May 26, 2014 and forwarded to members and alternates pertained to a Review of Electrical Power Expenses for the Bear Creek Reservoir and WTP. This review determined that the Authority does not appear to have the option of seeking electrical power from a supplier other than Jackson EMC. It appears that Jackson EMC is providing dependable electrical power to the Authority at a rate that is very competitive with other electrical companies. Other items reported on by Mr. Snipes are included in his complete report attached to the minutes.

OPERATIONS AND MANAGEMENT

Operations of the facility are normal and in compliance with EPD rules and regulations. The reservoir remains at full pool, and there were no requests for permits during the past month. The treatment plant pumped 7.69 MGD of potable water into the distribution system, and Mr. Lanning advised that this amount last year was 6.7 MGD. Routine maintenance has been done on High Service Pumps 1 and 6. The facility is fully staffed.

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE SESSION

A motion to enter into Executive Session was made by Mr. Collins and seconded by Commissioner Sims. The motion passed unanimously.

RESUME OPEN SESSION

A motion to resume Open Session was made by Mr. Collins and seconded by Commissioner Sims. The motion passed unanimously. No action was taken in Executive Session.

OTHER BUSINESS

The next meeting will be held on July 23rd.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:30 a.m.

Respectfully Submitted,

Martha "Mott" Beck
UOBWA Secretary