

**UPPER OCONEE BASIN WATER AUTHORITY  
BEAR CREEK RESERVOIR  
MAY 27, 2015  
11:00 A.M.**

**MINUTES**

**Members Present:**

Melvin Davis  
Tom Garrett  
Gary Duck  
Elton Collins  
Amrey Harden  
Tom Crow

**Alternates Present:**

Joey Leslie\*  
Randy Dowling  
Harry Sims\*\*  
Dwain Smith  
Blaine Williams

\*Representing Eric Klerk  
\*\*Representing Nancy Denson

**Others Present:**

Jim Dove, NEGRC Executive Director  
Mott Beck, NEGRC Executive Assistant  
Evans Brinson, Comptroller  
Kirby Atkinson, Atkinson Ferguson  
Chip Ferguson, Atkinson Ferguson  
Bob Snipes, Owner's Representative  
Brad Lanning, Jacobs  
Diana Jackson, Jacobs  
Jimmy Cofer, Jacobs  
Chris Adams, Jacobs  
John Sciosocia, Jacobs

**Media Present:**

Leanne Akin, The Paper

**CALL TO ORDER AND APPROVAL OF MARCH 25<sup>TH</sup> MEETING MINUTES AND  
MINUTES OF THE APRIL 29<sup>TH</sup> CALLED MEETING**

Chairman Melvin Davis called the meeting to order at 11:00 a.m. He asked for a motion to approve the minutes of the March 25<sup>th</sup> meeting and the minutes of the Called Meeting of April 29. **Such a motion was made by Mr. Elton Collins and seconded by Commissioner Harry Sims. The motion passed unanimously.**

## **FINANCIAL REPORT**

At this time, NEGRC Comptroller Evans Brinson gave the financial report. The total liabilities and fund balance for the month ending April 30<sup>th</sup> were \$59,384,601. **A motion to approve the financial report as presented was made by Mr. Collins and seconded by Commissioner Tom Crow. The motion passed unanimously.**

## **STATUS OF BOND REFINANCING**

At this time, Legal Counsel Chip Ferguson gave an update on bond refinancing. In a Called Meeting on April 29<sup>th</sup>, the Authority approved the refinancing of its 2005 Bonds, decreasing the interest rate from 4.85 percent to 2.43 percent. The refinancing is expected to save member counties \$7.9 million. The Bond Validation Hearing was held on May 26<sup>th</sup>, and all documents have been executed. The closing date has been scheduled for May 28<sup>th</sup>.

## **OWNER'S REPRESENTATIVE REPORT**

Owner's Representative Bob Snipes gave his report regarding the following issues:

1. The final gross net savings from the refinancing of bonds are greater than the earlier estimated savings, and the total expense for the transaction is approximately \$280,849 or about \$169,151 less than the \$450,000 amount estimated at the beginning of the process.
2. The Utility Service Contract between Jacobs, Inc. and the Authority automatically renews each year during the 5-year term (September 26, 2012 through September 26, 2017) of the contract unless a notice to terminate is provided by either party at least 90 days in advance of the renewal date. During the last contract period, Mr. Snipes completed a number of reports that identified certain issues that were to be reviewed with Jacobs in more detail prior to the automatic renewal. Brad Lanning, Jacobs Contract Representative prepared responses to the issues and those responses were forwarded to Authority members prior to the meeting. Mr. Snipes discussed said responses with Mr. Lanning and feels that the issues have been appropriately addressed, and he is proposing that the Utility Services Contract with Jacobs, Inc. be renewed for the period between September 26, 2015 and September 26, 2016. He requested that members of the Authority advise either Chairman Davis or him no later than 5:00 p.m. on Friday, May 29 if they have any concerns regarding the renewal of the contract. Otherwise, the contract will be renewed.
3. The Authority's Vehicle Use Policy approved in January 2015 allows for an on-call employee to drive an Authority owned vehicle home each day based upon certain criteria, recommendation from the Contractor's

representative, and/or the Owner's Representative, and that the Authority specifically approve such use annually. That being said, both the Contractor's Representative and Mr. Snipes recommend that the Maintenance Manager's (Jimmy Cofer) daily take home use of an Authority owned vehicle during the upcoming contract period with Jacobs be approved. **A motion to accept the aforementioned recommendation, thereby allowing Mr. Cofer use of the Authority vehicle as stated was made by Commissioner Sims and seconded by Mr. Harden. The motion passed unanimously.**

4. Regarding the Drought Management Plan, Workshops #1 and #2 have been held, and Workshop #3 has been scheduled for July 9<sup>th</sup>. The proposed schedule calls for a final recommendation for consideration by the Authority at the July 22<sup>nd</sup> meeting.
5. The Scope of Service and authorization of Task #1 was approved by the Authority on March 25<sup>th</sup>, and a notice to proceed was issued on March 29<sup>th</sup>. The Technical Memorandum is scheduled for the first week in June.
6. Proposals are being reviewed for grounds maintenance, filter building air conditioning, and emergency radio.

#### **OPERATIONS AND MAINTENANCE**

Mr. Lanning reported that operations are normal and in compliance with EPD rules and regulations. The reservoir remains at full pool, and the treatment plant pumped an average of 8.3 MGD during the last nine weeks, compared to 7.3 MGD at the same time last year. Regarding maintenance, batteries have been replaced in equipment at the High Service Pump Station.

#### **OTHER BUSINESS**

The next meeting will be held on July 22<sup>nd</sup>.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned for lunch at 11:30 p.m.

Respectfully Submitted,

Martha "Mott" Beck  
UOBWA Secretary