

UPPER OCONEE BASIN WATER AUTHORITY
NEGRC HEADQUARTERS
E.H.CULPEPPER CONFERENCE ROOM
JANUARY 27, 2016

MINUTES

Members Present:

Melvin Davis, Chairman
Elton Collins
Eric Klerk
Gary Duck
Wayne Haynie
Tom Garrett
Pat Graham

Alternates Present:

Mark Saxon
Harry Sims*
Blaine Williams

*Representing Nancy Denson

Others Present:

Jim Dove, NEGRC Executive Director
Mott Beck, NEGRC Executive Assistant
Evans Brinson, NEGRC Comptroller
Chip Ferguson, Atkinson Ferguson
Cecil Hammond, Resource Management Commission
Bob Snipes, Owner's Representative
Brad Lanning, Jacobs Engineering

Media Present:

Leanne Akin, Barrow News
Mark Beardsley, Mainstreet Newspapers

CALL TO ORDER AND APPROVAL OF NOVEMBER 18TH MEETING MINUTES

Chairman Melvin Davis called the meeting to order at 9:30 a.m. He asked for a motion to approve the November 18th meeting minutes. **Such a motion was made by Mr. Elton Collins and seconded by Commissioner Harry Sims. The motion passed unanimously.**

FINANCIAL REPORT

At this time, Comptroller Evans Brinson presented the financial report for the period ending December 31, 2015. Liabilities and net position totaled \$53,301,241. **A motion to accept the report as presented was made by Mr. Collins and seconded by Mr. Gary Duck. The motion passed unanimously.**

OWNER'S REPRESENTATIVE REPORT

Mr. Snipes advised that he had forwarded a copy of his Annual Report as required in Section 2(k) of the Professional Services Contract with the Upper Oconee Basin Water Authority. The referenced section of the contract calls for the Chairman and the Owner's Representative to jointly provide the Authority a good faith annual report (January 2015-December 2015) showing the cost savings and other positive results achieved as a result of work efforts associated with the contract. No comments were received, and Chairman Davis expressed appreciation to Mr. Snipes for his service to the Authority and for doing such a thorough job.

Mr. Snipes thanked Mr. Lanning and his staff for their work on the annual dam inspection. He advised that DNR has proposed revisions to the rules for dam safety, and Chairman Davis requested that Mr. Snipes, along with Jacobs' staff, review the proposed revisions and provide insight regarding possible impacts to the Authority. They have done so, and Mr. Snipes reports that the proposed revisions will have minimal impact on current practices of the Authority. However, they will have a one-time financial impact of approximately \$25,000 and a reoccurring annual impact of approximately \$4,500. Further, it appears that any professional services required by the proposed revisions to the rules for dam safety can be provided within the scope of the Authority's current Utility Service Contract with Jacobs. These financial impacts will most likely occur in the 2017 Budget, and budget planning for that year should consider such costs.

In regards to the Drought Management Plan, EPD still has not responded. The Proposed Plan and related documents were delivered to EPD on October 29th, and a follow-up letter was forwarded to Assistant EPD Director Mary Walker on November 3rd.

Jacobs was issued a Notice to Proceed on September 24th on High Service Pump #8. An updated cost estimate and 95% design plans were provided to the JCWSA, and they were to act on these items during their January meeting regarding a possible decision to move forward with completion of plans and initiation of the bidding process. Mr. Klerk advised that Jackson County is ready to move ahead with these efforts. **A motion to move into the next phase and completion of this project when an e-mail/letter is received from Jackson County was made by Mr. Klerk and seconded by Mr. Collins. The motion passed unanimously.**

Nelsnick Enterprises and Jacobs Engineering were issued a Notice to Proceed on December 6th and December 10th respectfully with their work on an Update to the Capital Asset Master Plan and the Capital Asset Reserve and Replacement Fund. Work is progressing, and a meeting with the Finance Committee has been scheduled for February 16th to review a draft of the Technical Memo and Spreadsheet Model prepared by Bobby Sills. The Joint Operations/Engineering Committee is scheduled to meet on February 2nd to review work by Jacobs on a list of assets, useful life of assets, replacement cost, etc. The project appears to be on schedule for action by the Authority during the March meeting.

On another matter, Chairman Davis, Mr. Snipes, and Legal Counsel have reviewed the current Bylaws that were adopted in September 1996, and have identified some areas that could be revised for clarification. A meeting will be scheduled soon to address this issue.

OPERATIONS AND MANAGEMENT

Operations are normal and in compliance with EPD rules and regulations. The reservoir remains at full pool, and the treatment plant pumped an average of 6.75 MGD, compared to 6.98 MGD at the same time last year. Staff has recently installed floats on the Clarivac System. There are no construction projects at the reservoir and treatment plant site at this time.

PUBLIC COMMENT

There were no public comments.

EXECUTIVE SESSION

There was no Executive Session.

OTHER BUSINESS

The next meeting will be held on March 23rd.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:20 a.m.

Respectfully Submitted,

Martha "Mott" Beck
UOBWA Secretary