

**UPPER OCONEE BASIN WATER AUTHORITY  
FINANCE COMMITTEE  
NEGRC HEADQUARTERS  
FEBRUARY 16, 2016  
9:30 A.M.**

**MINUTES**

**Members Present:**

Elton Collins, Committee Chairman  
Pat Graham  
Amrey Harden  
Joey Leslie, Representing Tom Crow  
Kevin Poe, Representing Tom Crow

**Others Present:**

Melvin Davis, UOBWA Chairman  
Jim Dove, NEGRC Executive Director  
Mott Beck, NEGRC Executive Assistant  
Evans Brinson, NEGRC Comptroller  
Chip Ferguson, Atkinson Ferguson  
Bobby Sills, Nelsnick Enterprises  
Bob Snipes, Owner's Representative

The purpose of the meeting was to review and discuss the first draft of the Capital Replacement Fund Cost Allocation Methodology as prepared by Bobby Sills of Nelsnick Enterprises. The Technical Memo provides a description of the methodology for calculating the annual contribution to the Authority's Capital Asset Reserve and Replacement Fund (CARRF) and the allocation of such contribution to each member of the Authority. The CARRF contributions was originally calculated in 2012 and updated in 2013 to reflect known replacement projects. The CARRF balance is currently \$1,301,586. This is adequate for the original identified projects. However, the Authority has recently undertaken an effort, with Jacobs, to develop a more comprehensive listing of capital assets which will need to be replaced and/or that will call for funding contributions within the Asset Management Program planning period. It is anticipated that this more comprehensive listing of assets will call for a higher annual funding contribution and the associated allocation of such contribution to member counties.

Mr. Sills led a lengthy discussion regarding the methodology to determine each UOBWA member's annual contribution. The four steps described in Mr. Sills' Technical Memorandum set the contribution levels for each member. A Microsoft Excel Workbook has been developed in order to calculate the contribution level needed for each member

and to track the CARRF fund balance. After discussion, **a motion to proceed with the methodology to the next step in the process was made by Mr. Amrey Harden and seconded by Commissioner Pat Graham. The motion passed unanimously.**

There being no further business, the meeting was adjourned at 10:45 a.m.

Respectfully Submitted,

Martha "Mott" Beck  
UOBWA Secretary