

**NORTHEAST GEORGIA REGIONAL COMMISSION
COUNCIL MEETING
ATHENS HOLIDAY INN
MAY 21, 2015
NOON**

MINUTES

The May meeting of the Northeast Georgia Regional Commission Council was held on Thursday, May 21, 2015 at Noon at the Athens Holiday Inn.

Members Present:

Graham, Pat
Blechinger, Linda
Denson, Nancy
Eisenman, Emily
Houston, Lamar
Guest, Larry
Duvall, Valerie
Trammell, Gene
Dyer, Dave
Dove, Anthony
Ainslie, Andy
Bentley, Dave
Ellis, Keith
Roseberry, Jerry
Turner, Frank
Davis, Melvin
Ivie, Charles
Harden, Amrey
Boggs, Ronnie
Johnson, Jesse
Little, Kevin
Fordyce, Cary
Roberts, Roy

Media Present:

Blake Giles, Oconee Enterprise
Kathryn Reeves, Oconee Enterprise

Members Absent:

Graham, Ernie
Lyon, Tommy
Palmer, Bill
Bullard, Ed
Brock, Phil
Crow, Tom
Fenn, Josh
Plott, Roy
Blackmon, Jody
Gandy, Roy
Perriman, Fred
Pittard, Billy
Thompson, Greg

Associate Members Present:

Ouzts, Buddy
Adams, Louise
Crawford, Charlie
Seymour, Joel

Guests Present:

Deborah Murphy
Josh Finley
T.K. Adams
Annaka Woodruff
Cindy Churney
Lynn Saxon
Lanier Dunn
Bobby Hunt
Carey Butler
Rick Prince
David Maynard
Esther Davis
Kathy Hayes
Jimmy Dunn
Beth Dunn
Laura Nickolich
Jeff Christie
Susan Holmes
Kathy Papa
Cheryl Smith

Staff Present:

Jim Dove, Executive Director
Mott Beck, Executive Assistant
Evans Brinson, Comptroller
Carol Cofer, Director of Workforce Development
Burke Walker, Director of Planning & Government Services
Peggy Jenkins, Director of Area Agency on Aging

CALL TO ORDER AND APPROVAL OF APRIL MEETING MINUTES

Vice Chairman Frank Turner called the meeting to order at 12:30 p.m. He welcomed members, guests, media, and staff. He asked for a motion to approve the April meeting minutes. Such a motion was made by Mayor Linda Blechinger and seconded by Commissioner Pat Graham. The motion carried unanimously.

ITEMS OF LOCAL INTEREST

Barrow County: Barrow County's economy is improving, and building permits are on the rise. Two new industries have located in the County, and together they have added 330 new jobs. Also, two local companies have become suppliers for Caterpillar, and one of these expanded and created 110 additional jobs. Qualifying for a special election to fill an unexpired term on the Commission begins on June 1st. The County and municipalities are involved in a reservoir project that will utilize an existing quarry pit. Ribbon Cutting ceremonies for the new Lanier Technical College will be held on June 1st.

Clarke County: The grand opening for the Classic Center Pavilion was held recently. The covered Pavilion includes a removable ice rink with telescopic seats and additional parking. During football season, space will be leased for RVs and other outdoor activities, and during the summer months a Farmers Market will be held on Sunday afternoons. There are three green charging stations located around the City. The Lyndon House recently celebrated its 40th Anniversary, and the City now has some automated solid waste trucks.

Forbes Magazine recently voted Athens as one of the “**25 Top Places to Retire in 2015**”.

Elbert County: The local economy and the housing market are getting better in Elberton. There is a Sandbar Park located in the Broad River, and a zip line was recently installed. The County will acquire the Bobby Brown State Park in July. The Annual Chamber of Commerce fireworks event will be held the last weekend in June. The City received a \$1.4 million loan/grant for both wastewater plants. The City recently let bids for renovations to the Samuel Elbert Hotel. Forty miles of fiber have been installed in the rural areas of the County.

Greene County: The new Carey Station Interchange on I-20 will begin in 2019. The County continues to resurface a number of its roads, and a new ambulance station is being constructed in Union Point. A new bridge is being built over the CSX Railroad near an industrial area. A new industry has located in the County that refurbishes old appliances from Home Depot in McDonough for resale. In conjunction with the Baxter effect, a large influx of people has relocated to Lake Oconee. This is due in part to the Lake Oconee Academy and the new St. Joseph's Hospital. Plans are to turn the old mill in the downtown area into affordable housing, and in partnership with DCA, a brewery is also planned in Greensboro.

COMMITTEE REPORTS

Audit & Finance: The Committee met prior to the Council meeting and reviewed the financial statements for the ten-month period ending April 30, 2015. Cash and near cash assets exceeded total liabilities, excluding the capital lease obligation, by \$934,000. Revenues exceeded expenses by \$20,256. A motion to approve the report as presented was made by Vice Chairman Turner and seconded by Mr. Dave Bentley. The motion carried unanimously. On another matter, the Committee reviewed and approved a purchase request related to a GIS project coordinated through the Georgia Association of Regional Commissions. Members also reviewed the proposed Revised Budget for FY2015 and the proposed Budget for FY2016. At the recommendation of the Personnel Committee, the FY2016 Budget includes a salary increase to Regional Commission staff. This results in an average increase of 3.36% of salaries over the Revised FY2015 budgeted salaries. Both budgets will be forwarded to Council members prior to the June meeting.

Program of Work: The Program of Work Committee met prior to the Council meeting to review the following technical assistance requests for the month.

1. **CITY OF JEFFERSON** – Assistance in developing a grant application for the Farmers' Market Promotion Program from the USDA-Rural Development. There is no fee for this application as costs are provided through the Division's ARC administrative grant and local dues.
2. **CITY OF HOSCHTON** – Assistance in developing an update to its comprehensive plan. There is no fee for the basic plan, but an estimated cost of \$1,200 is required for a requested landuse component.

Based upon recommendation from the Executive Director, a motion to approve the technical assistance requests for the month for inclusion in the FY2015 Program of Work, effective May 21, 2015, was made by Mr. Ronnie Boggs and seconded by Mr. Bentley. The motion carried unanimously.

Planning & Government Services: The Committee met prior to the Council meeting to review several items of interest. The Georgia Department of Transportation (GDOT) Planning Grant's transit component requires a resolution from the Council in order to submit and receive the grant. A motion to adopt the resolution was made by Vice Chairman Turner and seconded by Mayor Linda Blechinger. The motion carried unanimously.

ANNUAL REPORT OF STAFF ACTIVITIES

At this time, Executive Director Dove gave an in-depth report on staff activities for Fiscal Year 2015 and highlighted accomplishments of each division. He also advised that staff continues to facilitate administrative efforts relative to the Upper Oconee Basin Water Authority, and he and Executive Assistant Mott Beck continue to facilitate retreats/planning sessions for local governments and related organizations throughout the region. A total of 117 such sessions have been conducted to date. A copy of the Staff Activities Report is on file at Regional Commission Headquarters.

ACCG CIVIC AFFAIRS FOUNDATION

The next item on the agenda was a report by Development Director Deborah Murphy on ACCG's Civic Affairs Foundation. Created in 2006 by ACCG, the organization's mission is to advance civic and community engagement in Georgia counties, and thereby support the work of ACCG in accomplishing its strategic goals on behalf of those counties. The Foundation pursues this mission by undertaking creative programs, projects, and initiatives that enhance citizen education, encourage civic engagement and community improvement, and promote participation in county government. It works in partnership with ACCG and its member counties and collaborates with organizations, agencies, and fundraisers in Georgia and nationally to achieve efficiency in the use of resources and best practices. The Foundation's programs provide a variety of civic engagement experiences to students across Georgia from high school through graduate school. Their goal is to educate young citizens about the importance of being actively conscious of their local government environment and the opportunities available in the public sector. The Intern Program enables counties to hire talented college students for specific projects that will benefit county government and its citizens. It also provides practical work experiences that students can use in the job market after school; and inspire young people to a life of public service leadership. Finally, the Foundation offers opportunities for returning military Veterans by assigning them to Georgia counties through the Internship and Fellowship Programs.

PRESENTATION OF AWARDS

The next item on the agenda was presentation of awards that are given annually by the Regional Commission. **Melvin Davis**, Oconee County Board of Commissioners Chairman, was the recipient of the Robert L. and Betty Williford Distinguished Northeast Georgian Award. Our honoree was elected as the full-time Chairman in Oconee in 2001 and is currently serving in his fourth, four-year term. He is a past Chairman of our Council and serves as Chairman of the Upper Oconee Basin Water Authority (UOBWA). Also since 2001, he has been a member and/or served as Chairman of the Madison, Athens-Clarke, Oconee Metropolitan Planning Organization (MACORTS). He has served ACCG as a member of the Executive Committee, as an officer of the Board of Managers, as President in 2011-12, and now serves as Past President. In 2014, Chairman Davis received the Emory Greene Leadership Award, the highest award presented by ACCG. The award recognizes a county commissioner who has made significant contributions in the local community and at the state level. Chairman Davis retired from the University of Georgia Cooperative Extension Service in 1993 after a distinguished career.

Elberton City Manager **Lanier Dunn** was honored as Local Government Administrator of the Year. He was appointed to his present position in 2006, and previously served as the City's Accountant, Business Manager, and Controller. Mr. Dunn is a member of the Board of Directors of Georgia Public Web, Inc., a Georgia non-profit corporation formed in 1998 to help "bridge Georgia's digital divide" by delivering high-end technology services to metro Atlanta and communities throughout the state. He also serves on the Accounting Advisory Committee of Athens Technical College. He attended the University of Georgia where he graduated Magna Cum Laude in Banking and Finance at the Terry College of Business. He completed his Master of Business Administration Degree at Brenau University.

Walton County Board of Commissioners Chairman Kevin Little was presented an award for two years' service as NEGRC Chairman. Currently serving a fourth, four-year term as Walton County Chairman, he has traveled to many meetings on behalf of NEGRC, including multiple annual conferences of the Georgia Association of Regional Commissions, and has worked to ensure that our overall work program is balanced among regional efforts and local efforts important to the local governments we serve. Chairman Little earned a Bachelor of Science Degree in Public Administration and Political Science from Georgia College in Milledgeville. In April, he completed a term as ACCG President. He has been instrumental in efforts to construct the Hard Labor Creek Reservoir which will provide drinking water to multiple units of government, and has been a leader regarding regional transportation issues.

APPOINTMENT OF NOMINATING COMMITTEE

The two-year term of Chairman Little will end in July; and in keeping with the Bylaws, the following were appointed to a Nominating Committee to develop a slate of officers.

Melvin Davis - Chairman
Fred Perriman
Lamar Houston

The Committee met immediately following the meeting. Nominees will be presented at the June meeting.

OTHER BUSINESS

The next meeting will be held on June 18th.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:45 p.m.

Respectfully Submitted,

Martha J. Beck
Executive Assistant

Northeast Georgia Regional Commission
Budget Summary
FY2016 Revised

S	PLANNING & GOV'T SERVICES PROGRAMS	WORKFORCE DEVELOPMENT PROGRAMS	TOTAL SPECIAL REVENUE FUND	GENERAL FUND	INTERNAL SERVICE FUND		NEGRC BUDGET
					Fringe & Indirect Expenses	Fringe & Indirect Recoveries	
14	133,236	4,298,606	10,168,756				10,168,756
34	388,222		2,640,556				2,640,556
0	0	26,000	26,000	778,516			804,516
48	521,458	4,324,606	12,835,312	778,516			13,613,828
00	339,406	373,800	1,345,606	46,209	323,362		1,715,177
30	201,684	216,675	791,989	20,963	190,925	(1,003,877)	0
30	541,080	590,475	2,137,595	67,172	514,287	0	1,715,177
00	200		5,200	1,025	250		6,475
50	45	1,000	2,295	6,000			8,295
			0	10,000			10,000
			0	32,449			32,449
17		3,281,331	9,542,548				0
			0				9,542,548
			0		42,092		0
00		16,500	21,500		737,632		42,092
50	200	2,000	7,250	13,453	47,500		737,632
			0		600		69,000
71	2,511	2,500	10,382	1,185	2,700		21,303
				250,000			0
18	28,590	167,850	218,358	26,933	60,000		14,267
89	15	3,500	13,804	1,110	9,300		250,000
00	100	1,000	2,500	640	4,500		303,191
			0		266,345		24,214
		3,500	3,500				7,640
36			3,236		1,500		266,345
74		3,500	16,874		42,000		3,500
22	75	33,000	180,497	12,800	29,000		4,736
38		12,000	26,738	225	9,000		58,874
31	3,350	8,000	27,981	12,500	500		222,297
65	8,825	26,750	99,340	17,885	1,000		35,963
0	0	0	0	0	38,500		40,881
91	585,001	4,151,908	12,317,498	453,277	1,292,319		118,225
							38,500
97	195,850	212,700	779,947	22,781	0	(802,728)	0
88	780,851	4,364,606	13,097,445	476,058	1,806,605	(1,806,605)	0
							13,673,504
30)	259,393	40,000	262,133	(262,133)			262,133
							(262,133)
				40,324			40,324

Northeast Georgia Regional Commission Budget Summary FY2015 Revised														
XX	Alzheimer	Community Care	CBS & Inc Tax CK	LTCC	Ga Care	Aging Disab Res Ctr	Money Follows the Person	Care Transition	MIPPA	Powerful Tools for Caregiving CDSME	Balancing Incentives	Sustainability	DHS Trans	Total
162,674		698,364		16,455	49,998		183,471	473,062	62,448	18,819	71,028	40,000	1,721,048	5,738,814
	147,024	678,363	859,162	88,844	3,125	37,000	20,000						198,098	2,252,334
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
162,674	147,024	1,376,727	859,162	105,299	53,121	37,000	203,471	473,062	62,448	18,819	71,028	40,000	1,919,144	7,989,247
12,946		135,539	110,034				33,802	132,445	13,857	0	24,408	0	17,160	632,400
<u>7,509</u>		<u>78,124</u>	<u>87,299</u>				<u>10,393</u>	<u>76,818</u>	<u>7,995</u>	<u>0</u>	<u>14,156</u>	<u>0</u>	<u>9,947</u>	<u>373,830</u>
20,455		213,683	183,333			27,342	65,685	209,263	21,852	0	38,562	0	27,097	1,006,030
		500	3,000											5,000
			100					100						1,250
														0
126,184	147,024	1,047,918	523,036	105,299	53,121		140,171	149,107	32,012	18,819			1,816,784	6,261,217
			6,000											0
			1,800											6,000
														5,050
100		511	1,300				535							0
			6,000											5,371
320		1,680	1,500				2,000	100						19,918
		1,400							71					10,289
														1,400
														0
		3,200	7,574											3,236
640		19,354	41,357					3,800			17,333			13,374
		4,800	1,000				2,200	300						147,422
		471	7,341					1,000						14,738
5,264		2,000	6,708				3,000	30,600	200		595			16,531
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
154,963	147,024	1,295,297	790,047	105,299	53,121	27,342	203,471	394,170	54,135	18,819	56,490	0	1,843,861	7,580,591
<u>7,711</u>	<u>0</u>	<u>81,430</u>	<u>69,115</u>	<u>0</u>	<u>0</u>	<u>9,658</u>	<u>17,074</u>	<u>78,892</u>	<u>8,313</u>	<u>0</u>	<u>14,538</u>	<u>0</u>	<u>10,216</u>	<u>371,397</u>
162,674	147,024	1,376,727	859,162	105,299	53,121	37,000	220,545	473,062	62,448	18,819	71,028	0	1,854,097	7,951,988
0	0	0	0	0	0	0	17,074	0	0	0	0	(40,000)	(65,047)	(37,280)

Northeast Georgia Regional Commission
Budget Summary
FY2015 Revised

Adult Training	Youth Training	Dislocated Worker	Caterpillar Caterpillar	Rapid Response	Background & Drug Scng	Total Clarke Co. School Dist	Administrative	Work Force Investment
971,285	1,369,399	705,500	249,247	3,175				4,298,606
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>26,000</u>	<u>0</u>	<u>26,000</u>
971,285	1,369,399	705,500	249,247	3,175	0	26,000	0	4,324,606
105,000	72,500	90,000	0	300	0	0	106,000	373,800
<u>62,000</u>	<u>39,000</u>	<u>53,000</u>	<u>0</u>	<u>175</u>	<u>0</u>	<u>0</u>	<u>62,500</u>	<u>216,675</u>
167,000	111,500	143,000	0	475	0	0	168,500	590,475
	500						500	0
								1,000
								0
613,936	1,052,587	365,061	221,247	2,500		26,000		3,281,331
190,349	190,212	197,439					(578,000)	0
	1,500							0
							14,000	15,500
							2,000	2,000
								0
							2,500	2,500
	100		27,500		40,000		100,250	167,850
	1,000						2,500	3,500
							1,000	1,000
							3,500	3,500
								0
							3,500	3,500
	2,500		500				30,000	33,000
							12,000	12,000
	1,500						6,500	8,000
	8,000						18,750	26,750
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
971,285	1,369,399	705,500	249,247	2,975	40,000	26,000	-212,500	4,151,906
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>212,500</u>	<u>212,700</u>
971,285	1,369,399	705,500	249,247	3,175	40,000	26,000	0	4,364,606
0	0	0	0		40,000	0	0	40,000

Northeast Georgia Regional Commission
Budget Summary
FY2015 Revised

	ARC	DCA	DOT	EDA	DNR Historic Pres	DNR Intern	Total P & GS
REVENUES							
Federal	63,112			70,124			133,236
USDA							0
State		207,511	175,120		4,091	1,500	388,222
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	63,112	207,511	175,120	70,124	4,091	1,500	521,458
EXPENDITURES							
Salaries	72,000	110,500	86,556	66,500	3,850	0	339,406
Employee Benefits	<u>42,765</u>	<u>66,075</u>	<u>51,384</u>	<u>39,600</u>	<u>1,860</u>	<u>0</u>	<u>201,684</u>
Total Personnel	114,765	176,575	137,940	106,100	5,710	0	541,090
Advertising	200						200
Advisory Board		45					45
Board Meetings							0
Capital Expenditure							0
Contracts							0
Depreciation							0
Insurance & Bonding							0
Membership & Subs			200				200
Miscellaneous							0
Motor Vehicle Expense	200	750	1,000	500	61	0	2,511
Per Diem & Fees			27,090			1,500	28,590
Postage & Freight				15			15
Publications & Printing	50		50				100
Rental - Real Estate							0
Rental - Other							0
Repairs & Maintenance							0
Supplies & Materials			75				75
Telecommunications							0
Training & Education	750	1,000	1,000	500	100		3,350
Travel	2,750	2,350	2,500	1,000	225	0	8,825
Utilities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Direct Expenditures	118,715	180,720	169,855	108,115	6,096	1,500	585,001
Indirect	<u>40,950</u>	<u>66,065</u>	<u>49,045</u>	<u>37,765</u>	<u>2,025</u>	<u>0</u>	<u>195,850</u>
TOTAL EXPENDITURES	159,665	246,785	218,900	145,880	8,121	1,500	780,851
OTHER FINANCING							
Operating Transfers In	96,553	39,274	43,780	75,756	4,030	0	259,393

Northeast Georgia Regional Commission

Summary of Personnel Costs

FY2015 Revised

Total Salaries (Full-time Employees)		\$1,964,022
Annual Leave	\$146,375	
Sick Leave	\$59,707	
Holidays	<u>\$60,262</u>	
Total	\$266,345	<u>\$266,345</u>
Total Salaries (Full-time Employees) Charged to Work Elements		\$1,697,677
Total Wages - Part-time Employees		<u>\$17,500</u>
Total Salaries and Wages (All Employees) Charged to Work Elements		<u>\$1,715,177</u>
Employee Fringe Benefits:		
Health, Dental, LTD & Life Insurance Benefit Cost		\$391,753
Pension Plan Contribution		\$139,446
Define Contribution Plan Match		\$167,138
Employer FICA		\$26,531
Unemployment Compensation		\$1,500
Workers Compensation Insurance		<u>\$11,164</u>
Total Fringe Benefit Costs		<u>\$737,532</u>

Northeast Georgia Regional Commission

INDIRECT COST PLAN
FY2015 Revised

INDIRECT BUDGET

Salaries & Wages	\$323,362
Fringe Benefits	\$190,925

Advertising	\$250
Depreciation	\$42,092
Insurance & Bonding	\$47,500
Membership & Subscriptions	\$600
Motor Vehicle Expense	\$2,700
Per Diem & Professional Fees	\$60,000
Postage & Freight	\$9,300
Publications & Printing	\$4,500
Rentals Other Than R/E	\$1,500
Repairs & Maintenance	\$42,000
Supplies & Materials	\$29,000
Telecommunications	\$9,000
Training & Education	\$500
Travel	\$1,000
Utilities	<u>\$38,500</u>

\$802,728

Northeast Georgia Regional Commission
Budget Summary
FY2016

	PLANNING & GOVT SERVICES PROGRAMS	WORKFORCE DEVELOPMENT PROGRAMS	TOTAL SPECIAL REVENUE FUND	GENERAL FUND	INTERNAL SERVICE FUND		NEGRC BUDGET
					Fringe & Indirect Expenses	Fringe & Indirect Recoveries	
9	128,112	5,019,850	10,451,121				10,451,121
1	351,602		2,728,073				2,728,073
2	0	<u>27,000</u>	<u>27,000</u>	<u>777,904</u>			<u>804,904</u>
3	477,714	5,048,850	13,206,194	777,904			13,984,098
3	312,050	378,000	1,329,383	131,747	344,175		1,805,305
2	<u>184,230</u>	<u>223,000</u>	<u>783,470</u>	<u>74,787</u>	<u>204,253</u>	(1,062,490)	0
3	488,280	601,000	2,112,853	208,514	548,428	0	1,805,305
3			9,400	1,025	250		10,675
3		1,000	1,850	6,000			7,850
			0	8,500			8,500
			0	29,103			29,103
			0	27,500			27,500
3		3,952,000	10,015,526				10,015,526
			0				0
			0		33,808		33,808
			0		791,516		791,516
3		15,500	23,000		49,000		72,000
3		2,000	15,880	11,800	750		28,430
			0				0
3	2,788	2,500	9,684	1,185	2,700		13,569
				100,000			100,000
3		174,350	218,890	25,333	60,000		304,223
3	65	3,500	12,215	860	9,000		22,075
3	450	1,000	13,650	540	7,500		21,690
			0		270,974		270,974
3		3,500	4,300				4,300
3			3,000		1,500		4,500
3		6,000	12,100	12,000	40,350		64,450
1	600	26,000	58,871	9,800	30,000		98,471
1		12,000	39,051	125	9,000		48,176
7	2,000	8,500	30,427	12,500	250		43,177
9	6,225	35,000	73,084	17,885	500		91,469
2	0	0	0	0	<u>38,000</u>		<u>38,000</u>
5	508,406	4,843,850	12,653,381	470,670	1,345,098		13,955,086
9	<u>182,525</u>	<u>228,000</u>	<u>800,103</u>	<u>30,931</u>	0	(831,034)	0
3	690,931	5,071,850	13,453,484	501,801	1,893,524	(1,893,524)	13,955,086
3	213,217	25,000	247,290	(247,290)			247,290
							(247,290)
				<u>29,013</u>			<u>29,013</u>

Northeast Georgia Regional Commission
Budget Summary
FY2016

	XX	Alzheimer	Community Care	CBS & Inc Tax Ck	LTCO	Ga Cares	Aging Disab Res Ctr	Money Follows the Person	Care Transition	MIPPA	Balancing Incentives	DHS Trans	Total
3	162,674		676,364		16,455	57,901		163,471	396,460	7,645	53,695	1,571,130	5,305,159
2	0	147,024	676,363	989,276	88,844	3,125	37,000	20,000				195,769	2,376,471
	0	0	0	0	0	0	0	0	0	0	0	0	0
3	162,674	147,024	1,356,727	989,276	105,299	61,026	37,000	203,471	396,460	7,645	53,695	1,766,899	7,681,629
3	16,609		130,655	173,056			16,964	36,787	107,858	2,000	24,406	15,133	639,333
2	9,753		78,720	101,618			9,961	21,601	63,334	2,000	14,331	8,886	376,240
3	26,362		207,375	274,674			26,925	58,388	171,192	4,000	36,737	24,019	1,015,573
			400	500				2,500					9,400
													650
													0
3	112,102	147,024	1,047,918	583,825	105,299	61,026		140,172	155,000			1,670,879	6,063,526
				7,500									0
			4,000	1,200									7,500
													13,880
3	248		500	900					0				0
									0				4,398
	650		2,000	2,200				1,000					44,540
			4,500	2,500									8,650
													12,200
													800
			1,600	2,000									3,000
	669		2,050	985									6,100
			2,500	4,000					0				32,071
2			1,720	3,353							586		27,051
2	2,379		3,228	3,735			85	1,411	6,755	1,645			19,927
2	0	0	0	0	0	0	0	0	0	0	0	0	31,859
5	142,610	147,024	1,277,791	887,372	105,299	61,026	27,010	203,471	332,947	5,645	39,323	1,694,899	7,301,125
1	20,064	0	78,936	101,904	0	0	9,990	21,662	63,513	2,000	14,372	8,911	389,578
3	162,674	147,024	1,356,727	989,276	105,299	61,026	37,000	225,133	396,460	7,645	53,695	1,703,809	7,690,703
2	0	0	0	0	0	0	0	21,662	0	0	0	(63,090)	9,073

Northeast Georgia Regional Commission
Budget Summary
FY2016

Adult Training	Youth Training	Dislocated Worker	Caterpillar	Caterpillar Background & Drug Scrng	Clarke Co. School Dist	Administrative	Total Work Force Investment
1,062,825	1,787,251	889,774	280,000				5,019,850
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,000</u>	<u>0</u>	<u>27,000</u>
1,062,825	1,787,251	889,774	280,000	0	27,000	0	5,046,850
125,500	77,000	77,000	0	0	0	98,500	378,000
<u>74,000</u>	<u>45,500</u>	<u>45,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>58,000</u>	<u>223,000</u>
199,500	122,500	122,500	0	0	0	156,500	601,000
	500					500	0
							1,000
							0
1,650,000	1,450,000	575,000	250,000		27,000		3,952,000
213,325	199,651	192,274				(605,250)	0
	1,500						0
						14,000	15,500
						2,000	2,000
							0
	100		29,000	25,000		2,500	2,500
	1,000					120,250	174,350
						2,500	3,500
						1,000	1,000
						3,500	3,500
							0
	2,500		1,000			6,000	6,000
						22,500	26,000
	1,500					12,000	12,000
	8,000					7,000	8,500
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,000</u>	<u>35,000</u>
1,062,825	1,787,251	889,774	280,000	25,000	27,000	-228,000	4,843,850
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>228,000</u>	<u>228,000</u>
1,062,825	1,787,251	889,774	280,000	25,000	27,000	0	5,071,850
0	0	0	0	25,000	0	0	25,000

Northeast Georgia Regional Commission
Budget Summary
FY2016

	ARC	DCA	DOT	EDA	DNR Historic Pres	Total P & GS
REVENUES						
Federal	63,112			63,000		126,112
USDA						0
State		207,511	140,000		4,091	351,602
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	63,112	207,511	140,000	63,000	4,091	477,714
EXPENDITURES						
Salaries	62,000	114,300	79,000	55,000	1,750	312,050
Employee Benefits	<u>36,600</u>	<u>67,500</u>	<u>46,600</u>	<u>32,500</u>	<u>1,030</u>	<u>184,230</u>
Total Personnel	98,600	181,800	125,600	87,500	2,780	496,280
Advertising						0
Advisory Board						0
Board Meetings						0
Capital Expenditure						0
Contracts						0
Depreciation						0
Insurance & Bonding						0
Membership & Subs						0
Miscellaneous						0
Motor Vehicle Expense	125	600	1,500	500	61	2,786
Per Diem & Fees						0
Postage & Freight		50		15		65
Publications & Printing			450			450
Rental - Real Estate						0
Rental - Other						0
Repairs & Maintenance						0
Supplies & Materials	100		500			600
Telecommunications						0
Training & Education	500	1,000		500		2,000
Travel	2,500	1,500	1,000	1,000	225	6,225
Utilities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Direct Expenditures	101,825	184,950	129,050	89,515	3,066	508,406
Indirect	<u>36,500</u>	<u>67,000</u>	<u>46,000</u>	<u>32,000</u>	<u>1,025</u>	<u>182,525</u>
TOTAL EXPENDITURES	138,325	251,950	175,050	121,515	4,091	690,931
OTHER FINANCING						
Operating Transfers In	75,213	44,439	35,050	58,515	0	213,217

Northeast Georgia Regional Commission

Summary of Personnel Costs

FY2016

Total Salaries (Full-time Employees)			\$2,058,779
Annual Leave	\$147,462		
Sick Leave	\$60,776		
Holidays	<u>\$62,736</u>		
Total	\$270,974	<u>\$270,974</u>	
Total Salaries (Full-time Employees) Charged to Work Elements			\$1,787,805
Total Wages - Part-time Employees			<u>\$17,500</u>
Total Salaries and Wages (All Employees) Charged to Work Elements			<u>\$1,805,305</u>
Employee Fringe Benefits:			
Health, Dental, LTD & Life Insurance Benefit Cost			\$429,194
Pension Plan Contribution			\$146,173
Define Contribution Plan Match			\$175,202
Employer FICA			\$27,752
Unemployment Compensation			\$1,500
Workers Compensation Insurance			<u>\$11,695</u>
Total Fringe Benefit Costs			<u>\$791,516</u>

Northeast Georgia Regional Commission

INDIRECT COST PLAN
FY2016

INDIRECT BUDGET

Salaries & Wages	\$344,175
Fringe Benefits	\$204,253
Advertising	\$250
Depreciation	\$33,806
Insurance & Bonding	\$49,000
Membership & Subscriptions	\$750
Motor Vehicle Expense	\$2,700
Per Diem & Professional Fees	\$60,000
Postage & Freight	\$9,000
Publications & Printing	\$7,500
Rentals Other Than R/E	\$1,500
Repairs & Maintenance	\$40,350
Supplies & Materials	\$30,000
Telecommunications	\$9,000
Training & Education	\$250
Travel	\$500
Utilities	<u>\$38,000</u>
	<u>\$831,034</u>

**NORTHEAST GEORGIA REGIONAL COMMISSION
PROGRAM OF WORK
FISCAL YEAR 2016**

PLANNING AND GOVERNMENT SERVICES

Local & Regional Planning Efforts

Provide general planning, zoning and mapping technical assistance to local governments.

Assist local governments with preparing and updating comprehensive plans, Short-term Work Programs (STWPs), and Capital Improvement Elements (CIE).

Advise local governments on the coordinated review process and maintaining Qualified Local Government (QLG) status through meetings, correspondence, and other communications.

Schedule and conduct Plan Implementation Meetings with the elected leadership and key staff of six NEGRC counties and their respective municipalities. These meetings will review the content, use, and implementation of the local governments' comprehensive plans.

Coordinate and distribute information concerning Developments of Regional Impacts (DRIs) for projects in Northeast Georgia in coordination with the Georgia Department of Community Affairs (DCA).

Undertake special and strategic plans, studies and reports as requested from local governments.

Participate in the Georgia Initiative for Community Housing (GICH) Program for NEGRC member communities. Attend annual workshop and provide assistance in implementing housing programs and initiatives.

Develop Urban Redevelopment Plans (URPs) as requested by local governments and assist in the submission to DCA for review.

Advise local governments on Opportunity Zone designation and assist in application development when applicable.

Develop an annual update to the Regional Work Program for submission to DCA for review and subsequent Council approval.

Participate in educational training and required meetings provided by DCA.

Provide technical assistance to local governments on development regulations. Conduct educational seminars and trainings on issues and topics of local interest and related to planning and community and economic development.

Make RC-produced documents available to the public and elected officials via NEGRC web site. Update and maintain NEGRC website's planning section and post information about plan reviews, planning news, and individual projects.

Water Planning:

Assist communities with Watershed Improvement Plans and monitoring in coordination with DNR/EPD and for funded projects.

Geographic Information Systems:

Prepare geospatial metadata for all GIS products produced for the Department of Community Affairs (DCA); provide DCA with updated land use and community facilities mapping.

Develop custom maps on request.

Update tax parcel maps and related maps as requested by member local governments.

Continue to license and distribute data on request.

Continue general update of the GIS database.

Provide technical assistance to local governments in establishing and upgrading GIS systems.

Participate in regional and statewide GIS Users' Group.

Provide mapping data and prepared maps as components for division planning and grant application efforts.

Serve on MACORTS Technical Coordinating Committee.

Transportation Efforts

Rural Transit Planning:

Implement adopted Northeast Georgia Rural and Human Services Transportation (RHST) plan.

Complete a Transit Development Plan for at least one community, and conduct other local government transit planning where desired.

Coordinate RHST with state, regional, and local governments and other groups.

Bicycle/Pedestrian Planning:

Provide to GDOT graphical data delineating regional and local bicycle and pedestrian corridors.

Host at least two Complete Streets Policy trainings or other bicycle/pedestrian safety-focused training.

Determine preferred alignment of the US Bicycle Routes in Georgia.

Continue trail planning assistance and coordination, including Firefly Trail, Athens Line, Oconee Rivers Greenway Commission, Georgia Trail Summit, NEGRC online mapping, and other efforts.

Develop bicycling and walking plan(s).

Assist local governments in implementing existing bicycling and walking plans.

Conduct staff training and development, including road safety audit training, planning and transportation conferences, and other bicycling, walking, trails, and complete streets training and development opportunities.

Update the statewide Georgia Bike Sense Guide.

Safe Routes to School Program Support:

Develop Safe Routes to School Plan, safety focus travel plan, or walk-audit for one or more school/community.

Provide ongoing support to implement existing SRTS plans.

Coordinate with GDOT's SRTS Resource Center and attend annual SRTS forum

Historic Resource Support:

Receive Section 106 Early Coordination Requests for proposed projects within the NEGRC's region

Teens in the Driver Seat:

Participate in TDS training and launch event.

Introduce TDS program to select BOEs and schools.

Assist student leader groups in development of a TDS Action Plan and track progress of tasks.

Coordinate and assist schools with outreach events.

Community & Economic Development Efforts

Direct and implement programs from the Appalachian Regional Commission (ARC) and serve as a Local Development District (LDD) comprising Barrow, Elbert, Jackson, and Madison Counties. Assist ARC counties in project development and preparation of ARC pre-applications and ARC full applications. Assist in project administration of funded ARC projects in coordination with responsible agencies (Georgia Environmental Finance Authority (GEFA) and the Georgia Department of Community Affairs (DCA)).

Maintain LDD status and regional eligibility for ARC programs and respective funding through participation in training and workshops, communications with ARC and preparation of administration applications and reports.

Provide outreach to communities as a programmatic partner with ARC by responding to questions, making site visits, and coordinating meetings that deliver ARC programs on a local level.

Direct and implement Economic Development Administration (EDA) programs regionally by serving as an Economic Development District (EDD). Provide assistance to public and private entities by providing technical assistance and seeking financial support for projects that result in job creation. Participate in EDA trainings, workshops and conferences and fulfill all programmatic requirements as an EDD. Implement the adopted (2012) Comprehensive Economic Development Strategy (CEDS) to improve the region's economy and create jobs. Review the CEDS annually to monitor progress and measure the region's resiliency. Provide reviews of prospective infrastructure projects for consistency with the CEDS and prepare, when requested, official notification to EDA. Maintain data related to the regional economic conditions and project job creation.

Provide staff support and technical assistance for the Regional Preservation Planner Program in coordination with the Historic Preservation Division of the Department of Natural Resources. Assist communities in historic-preservation

activities and programs that promote, preserve, and protect the region's historic resources. Maintain staff competency in historic preservation.

Respond to requests from local governments for assistance with efforts that seek to improve local government functions, operations, and efficiencies. Advise communities on effective public administration practices.

Assist member local governments in developing projects that improve public infrastructure and facilities that benefit low- to moderate-income persons and create jobs. Provide guidance in project development, preparation of grant applications, and administration of funded projects from numerous grantor agencies including, but not limited to: DCA, ARC, EDA, USDA-RD, GDOT, DNR and GEMA. Serve as an intermediary contact for these agencies and their programs for delivery on the local level.

Serve on the Georgia Association of Regional Commissions' (GARC) Economic Development Pros Committee (EDPros), representing the NEGRC and providing support to regional and state economic-development initiatives. Attend scheduled meetings and the annual conference as well as provide regional information in support of Regional Commissions.

Provide staff support to the Northeast Georgia Regional Solid Waste Management Authority. Assist the Authority in regional solid waste initiatives and activities including educational programs, planning, and research. Coordinate and prepare all meeting materials and related documents.

Provide administrative and staff support and coordination assistance to the Joint Development Authority of Northeast Georgia (JDANEG). Produce, distribute and maintain JDANEG meeting materials and information. Perform other activities and functions, as directed, to support the JDANEG.

Provide staff coordination and support to the Planning & Government Services (PGS) Committee of the Northeast Georgia Regional Commission. Coordinate meeting programs, prepare and maintain committee records and meeting documents, and provide members with informational guidance on programs and initiatives of regional importance.

WORKFORCE DEVELOPMENT

Provide assistance to local elected officials in transition from the operation of the Workforce Investment Act of 1998 to the implementation of the Workforce Innovation and Opportunity Act 2014

Provide assistance to local elected officials in the appointment of the local Workforce Investment Board and transition to the local Workforce Development Board.

Provide staff support to local elected officials while acting in role of fiscal agent/grant recipient for the closeout of Workforce Investment Act funds for twelve-county Northeast Georgia region and for the implementation of the Workforce Innovation and Opportunity Act.

Provide staff support to elected officials and Workforce Development Board in the implementation of the Workforce Innovation and Opportunity Act in the region.

Provide staff support to the Workforce Development Board in continued development and oversight of one stop delivery system including the delivery of services through one-stop centers.

Provide staff support to the Workforce Development Board during member appointment and orientation process.

Provide support to Workforce Development Board in the maintenance of an eligible training provider list.

Provide support to the Youth Committee.

Provide area support for the Georgia Department of Economic Development Workforce Division's management information system for workforce system registrants.

Participate in local, regional, state and national workgroups and associations on workforce related issues.

Respond to plant closures by providing affected employees information on available training opportunities.

Utilize computer mobile learning labs to provide access to services throughout the region.

Provide technical assistance to training providers in the development of short-term occupational skills training programs.

Provide support, as needed, to employers locating in the region, as requested.

AGING

The Aging Program of Work (known as the Area Plan) is adopted separately by the NEGRC Council.

ADMINISTRATION

Provide staff support and contract administration for Upper Oconee Basin Water Authority.

Provide staff support and administration for activities related to Council of the Northeast Georgia Regional Commission and various standing Committees.

Serve as the Commission's liaison to ACCG, GMA, and related Associations and Organizations.

Facilitation of retreats for local governments and others as requested.

Edit the monthly newsletter **UPDATE.**