

Minutes

Attendees

Members:

Frank Stephens
John Daniell
Kelly Girtz
Pat Graham
Amrey Harden
Erik Klerk
Mark Saxon
Harry Sims

Alternates:

Joey Leslie

Others:

Julie Ball, NEGRC Executive Assistant
Chip Ferguson, Atkinson Ferguson
Brad Lanning, Jacobs Engineering
Alicia Page, NEGRC Comptroller
Judy Smith, Jackson County Water & Sewer Authority
Burke Walker, NEGRC Executive Director

Call to Order and Approval of January 2020 Meeting Minutes

Chairperson Pat Graham called the meeting to order at 9:02 a.m. and asked for a motion to approve the minutes of the January 22, 2020 meeting.

Action: A motion to approve the minutes was made by Chairman John Daniell and seconded by Harry Sims. The motion passed unanimously.

Operations and Management

The Bear Creek Dam, Reservoir and Water Treatment Facilities Operation and Maintenance Report was presented by Brad Lanning. No action was taken on this agenda item.

Financial Report

Alicia Page, NEGRC Comptroller, presented the financial report for the period ending June 30, 2020.

Action: A motion to approve the Financial Report as presented was made by Amrey Harden and seconded by Chairman John Daniell. The motion passed unanimously.

Alicia Page introduced Clay Pilgrim of Rushton & Company who gave an overview of the FY2019 Audit. Mr. Pilgrim reported the audit found no material weaknesses, significant deficiencies, findings, or issues.

Action: Upon a recommendation by the Finance Committee, a motion to accept the Audit Report as presented was made by Amrey Harden and seconded by Chairman John Daniell. The motion passed unanimously.

Operations and Management

The UOBWA Operations and Engineering Committees met before the meeting on July 22, 2020 at 8:15 a.m. Commissioner Mark Saxon reported on the Specified Act Permit at Bear Creek Estates. Commissioner Saxon asked for the approval of the Board to do a site visit.

Action: A motion to approve the site visit was made by Chairman John Daniell and seconded by Harry Sims. The motion passed unanimously.

Executive Session

There was no Executive Session needed.

Public Comment

There was no one signed-up for Public Comment.

Other Business

At-Large Appointment

Action: Chairperson Graham made a motion to re-appoint Amrey Harden as the At-Large appointment to the Upper Oconee Basin Water Authority to serve as a proportional member and the motion was seconded by Chairman John Daniel. The motion passed unanimously.

Proportional Member Appointments

Chairperson Graham reminded everyone to send in their proportional member appointments before the next meeting in September.

USGS Joint-Funding Agreement

Chip Ferguson presented the USGS Joint-Funding Agreement, which is a one-year agreement.

Action: A motion to approve the USGS Joint-Funding Agreement was made by Mayor Kelly Girtz and seconded by Harry Sims. The motion passed unanimously.

Second Amendment to Utility Service Contract with Jacobs

Chip Ferguson presented on the second amendment to Utility Service Contract with Jacobs Engineering that had been previously discussed at the January Engineering & Operations Committee meeting and also the January UOBWA meeting. It is a renewable yearly contract that can renew through 2025.

Action: A motion to approve the revised contract was made by Mayor Kelly Girtz and seconded by Commissioner Mark Saxon. The motion passed unanimously.

RFP for American Water & Infrastructure Act (AWIA) Compliance

Joey Leslie said the Engineering & Operations Committees met prior to the meeting to discuss the Authority being required to submit 2 reports: the Risk and Resilience Assessment and the Emergency Response Plan which are due in June 2021. The Committees agreed the best approach was to issue RFPs because the reports can be a significant expense to the Authority. Mr. Leslie provided a draft RFP to the Committees for their review. He requested to convene an Engineering & Operations Committees meeting in a month to review received proposals and make a recommendation at the September UOBWA meeting.

Action: A motion to approve the recommendation of the Committees to issue a RFP was made by Mayor Kelly Girtz and seconded by Harry Sims. The motion passed unanimously.

Drought Management Plan

Joey Leslie mentioned that the Authority's Drought Management Plan was 5 years old. The operators are recommending we update the plan. The Engineering & Operations Committees recommend accepting Jacob's proposal and adding a deadline of a month.

Action: A motion to accept the updated proposal from Jacobs for approximately \$13,500 was made by Joey Leslie and seconded by Harry Sims. The motion passed unanimously.


House Bill 825

Chairperson Graham provided an update to House Bill 825 and noted that options will be explored following the last legislative session. She asked Chip Ferguson to research options the Authority may consider for achieving tax-exempt status.

Chairperson Pat Graham reminded everyone of the next meetings to be held September 23, 2020 and November 18 at 9:00 a.m.

Adjournment

With no further business, Chairperson Pat Graham adjourned the meeting at 9:51 a.m.



Julie Ball
NEGRC Executive Assistant

September 23, 2020
Date of Approval