

PROPOSAL FORM

TO: NORTHEAST GEORGIA REGIONAL COMMISSION PLACE: 305 RESEARCH DRIVE
ATHENS, GEORGIA ATHENS, GA 30605

DATE: _____

The Undersigned, as Bidder, hereby declares that the only person or persons interested in this Proposal as Principal or Principals is or are named herein and that no other person has any interest whatever in this Proposal or in the Contract to be entered into; that this Proposal is made without connection with any other person, company, or parties making a bid or proposal and that it is in all respects fair and in good faith without collusion or fraud.

Bidder further declares that he/she has examined the site of the work, informed himself/herself fully in regard to all conditions pertaining thereto, and has examined the plans and specifications and contractual documents, and has read all special provisions furnished prior to opening of bids, and that he/she has satisfied himself/herself relative to work to be performed.

In compliance with your Invitation for Bids, dated or issued on or about **October 6th, 2025**, and subject to all the conditions thereof,

the undersigned _____,

a Corporation organized and existing under the State of _____;

or a Partnership consisting of _____;

or an individual trading as _____;

having principal offices in the City of _____,

hereby proposes to furnish all labor and materials and perform all work required in strict accordance with

Drawings, dated **August 29, 2025** and

Addenda No(s). _____, all of which are made a part hereof and designated as follows:

CONSTRUCTION OF: NORTHEAST GEORGIA REGIONAL COMMISSION RENOVATION
305 RESEARCH DRIVE, ATHENS, GEORGIA 30605

AND AS PREPARED BY: GOODWYN MILLS CAWOOD, LLC.
ARCHITECTS■ENGINEERS■LANDSCAPE ARCHITECTS■PLANNERS
6120 Powers Ferry Road NW
Suite 500, Atlanta, GA 30339
OFFICE: (770) 952-2481
FAX: (770) 955-1064

BASE BID: For construction complete as shown and specified, the sum of:

_____ DOLLARS

(\$_____).

ALLOWANCES: None.

ALTERNATES: None.

UNIT PRICES: None.

**MAJOR
SUBCONTRACTOR
& SUPPLIER LISTING:** **(DUE along with Proposal Form on Bid Date)**

NOTE THAT ALL SUBCONTRACTORS AND SUPPLIERS ARE SUBJECT TO APPROVAL BY THE OWNER.

COMPLETION DATES: Time required for proper completion of the Work and reopening the facilities to the public is very significant to the Owner; Time required for completion of the Work will be a consideration in any award of the Contract and any Alternate work included therein;

Bidder further proposes and agrees to commence work under the contract with adequate work force and equipment within 14 consecutive calendar days after being notified by Owner, by the earlier of either the receipt of the fully executed contract from the Owner and/or the Owner's written "Notice To Proceed", and to complete all Base Bid and any Alternate Work of the Contract as follows:

Renovation, as indicated: Within **180 consecutive calendar days** thereafter.

CERTIFIED: (To be filled out if certified check accompanies bid.)
CHECK:

The Undersigned further agrees that in case of failure on their part to execute the Contract Agreement and required Contract Bonds within ten consecutive calendar days after being given written notice of the award of the contract, the check accompanying this bid and the monies therefrom shall be paid into the funds of the Owner as liquidated damages for such failure; otherwise, the check accompanying this proposal shall be returned to the Undersigned.

Attached hereto is a certified check on the _____

Bank of _____

for the sum of _____ Dollars

(\$ _____) made payable to the **NORTHEAST GEORGIA REGIONAL COMMISSION.**

BID BOND: (To be filled out if Bid Bond accompanies bid.)

The Undersigned further agrees that in case of failure on their part to execute the Contract and required Contract Bonds within ten consecutive calendar days after being given written notice of the award of the Contract, the Bid Bond accompanying this Bid is callable, and the Surety will be called upon by the Owner for its liquidation; otherwise, said Bid Bond shall be returned to the Undersigned.

Attached hereto is a Bid Bond of _____

for the sum of _____ Dollars

(\$ _____) made payable to the **NORTHEAST GEORGIA REGIONAL COMMISSION.**

KNOWLEDGE OF CONDITIONS:

The undersigned, or their representative, has visited the site of work and examined existing conditions, and this proposal is made with adequate knowledge of the Drawings, and conditions at the job site which affect the work; They acknowledge the right of Owner to waive technicalities and reject any and all bids.

CHANGES IN WORK:

Changes in the work which would increase the cost of the whole work and which are ordered by Architect on behalf of Owner, will be executed by the Undersigned on (1) the basis of the actual cost of the changed work to the project under the change order, plus a fee of **15%** of cost of the change which shall cover the contractor's overhead and profit, or (2) on the basis of a lump sum amount agreed to by the Owner and Contractor before work is commenced.

Should changes occur which will decrease the cost of the work be ordered by the Architect, then the Contract Price shall be reduced by an amount equal to the agreed estimated saving resulting from these changes, less the Contractor's overhead and profit.

Where subcontract work is involved, the total mark-up for the Contractor and the Subcontractor shall not exceed **25%**.

CONTRACTOR:

This proposal made by _____
(legal name of contractor)

Signed by _____ (L.S.)

(Name) _____

(Title) _____

(Street Address) _____

(P.O. Box #) _____

(City) _____ ,

(State) _____

(Zip Code) _____

WITNESS:

_____ (L.S.)

DATE: _____

**THIS PROPOSAL
IS MADE BY:**

(1) An individual _____

(2) A Partnership consisting of following partners:

(3) A Corporation incorporated in State of:

(4) Georgia General Contractor's License:

_____ (License No.)	_____ (Bid Limit)	_____ (Renewal Date)
_____ (Classification/Types of Work)		

The full names and residences of persons and/or firms interested in the foregoing
Bid as Principals are as follows:

END OF PROPOSAL FORM