



**Dementia Care Specialist**  
(Announcement)  
December 2022

The Northeast Georgia Regional Commission's (NEGRC) – Area Agency on Aging (AAA) Division is seeking qualified applicants for the position of **Dementia Care Specialist Case Manager (DCS)**. A person in this position serves as the subject matter expert regarding dementia in the planning and service area (PSA). The DCS will drive the effort to make the aging network more dementia capable by supporting the local network of dementia partners and stakeholders as a community catalyst, educator, and collaborator. The DCS will identify gaps in services and drive innovation so that constituents can access memory screenings and people living with dementia and their care partners can access long-term services and supports (LTSS) options including those provided through the Older Americans Act. is responsible for convening dementia care providers to ensure robust service delivery and identifying gaps and barriers to services within the Planning and Service Area (PSA). Serve as subject matter expert on Dementia Care within the AAA across all programs and services, engaging colleagues, providers, and partners by: 1. Providing education for Aging and Disability Resource Connection (ADRC) counselors and broader aging network; 2. Serving on ADRC Advisory Council for the PSA; and 3. Providing training for those in the aging network on the approved memory screening tool utilizing a train-the-trainer model. Build partnerships and develop referral relationships with other organizations including healthcare providers (physicians, dementia diagnostic clinics, and other healthcare providers), service providers, dementia organizations, and community stakeholders to identify existing resource gaps.

**Required:**

Bachelor's Degree preferably in health or human services, social work, gerontology, sociology, psychology, or related field, OR Registered, professional nurse correctly licensed to practice in the state of Georgia AND two years' experience in the human services or health-related fields, OR

Associate's degree in human services or health related field AND a minimum of two years' experience in working directly with aging or disability populations.

At least one year of full-time paid experience or internship working directly with multiple people with dementia and family or informal care partners (for example, providing direct care, case management, support group facilitation, residential care management, and home care).

**Preferred:**

Specialized knowledge of older persons, the aging process, long-term care issues, dementia, dementia care and support, family and informal care partner needs, and person-centered care.

Experience in facilitating small group learning and discussion programs.

Experience with family care partners of people with dementia and family dynamics.

Experience in developing collaborative relationships, preferably with community organizations and healthcare professionals.

Competence in public speaking and engaging community members and professionals.

Ability to provide culturally competent person-centered services and supports.

Ability to function independently and be resourceful in the roles undertaken.

Ability to adjust work hours to meet with program participants and to provide community outreach and educational programs.

Proficiency in the use of Microsoft Office Suite, particularly Excel, Outlook, and PowerPoint; ability to record and report program data and information.

Valid driver's license and the ability to travel for community events.

This position will report to the NEGRC's Director of the Area Agency on Aging. The range for starting annual salary is \$56,007–\$61,685 based on experience and qualifications. A competitive benefits package is provided.

**To Apply:**

Send a complete resume and cover letter to: Amber Bailey, NEGRC Human Resource Manager, at [frontdesk@negrc.org](mailto:frontdesk@negrc.org). Applications can also be mailed to: NEGRC, Attn: Amber Bailey, Human Resource Manager, 305 Research Drive, Athens, GA 30605-2795.

*Review of received resumes will begin on January 9, 2023 and continue until the position is filled. No telephone inquiries are accepted.*

The NEGRC is an Affirmative Action/Equal Opportunity Employer.

### Examples of Grants and Planning Specialist Duties could include:

Convene dementia care providers to ensure robust service delivery and to identify gaps and barriers to service within the PSA.

Serve as subject matter expert within the AAA across all programs and services, engaging colleagues, providers, and partners.

Build partnerships and develop referral relationships with other organizations including healthcare providers, service providers, dementia organizations, and community stakeholders to identify existing resource gaps.

Provide outreach and awareness to professionals, employers, organizations, and the general community about available dementia services.

Partner with existing volunteer organizations and programs to expand the reach of dementia awareness and education in the region.

Maintain current knowledge of dementia, research findings, new evidence-based interventions, and other innovations for people living with dementia and their care partners.

Participate in statewide meetings and person-centered dementia training curriculum.

Maintain current knowledge of dementia, research findings, new evidence-based interventions, and other innovations for people living with dementia and their care partners.

Consult with the State Dementia Care Team Lead for support, technical assistance, and guidance.

Ensure program data is monitored, collected, and reported; contribute to Dementia Care Specialist program evaluation; work with the Program Integrity Section of DAS to ensure accurate and timely reporting; provide feedback on program performance and impact.

Provide brain health information and offer memory screening.

Provide person-centered support to interpret and understand screening results to assure opportunities for follow-up with a primary care provider.

Offer dementia care consultations for individuals living with dementia and/or their care partners.

Provide community and family education as requested and appropriate to increase awareness of dementia and available services.

Serves as an active team member for other program initiatives throughout the AAA.

Perform related duties as required.