

UPPER OCONEE BASIN WATER AUTHORITY
NEGRC HEADQUARTERS
E.H. CULPEPPER CONFERENCE ROOM
NOVEMBER 15, 2017
9:30 A.M.

MINUTES

Members Present:

Nancy Denson, Vice Chairperson
Eric Klerk
Tom Crow
Wayne Haynie
Frank Stephens
Amrey Harden

Alternates Present:

Sam Mark*
Harry Sims
Mark Saxon
Joe Goodman*
Joey Leslie

*Representing Mike Renshaw
**Representing Pat Graham

Others Present:

Jim Dove, NEGRC Executive Director
Mott Beck, NEGRC Executive Assistant
Alicia Page, NEGRC Comptroller
Chip Ferguson, Atkinson Ferguson
Bob Snipes, Owner's Representative
Bobby Sills, Nelsnick
Brad Lanning, Jacobs
Elton Collins, Special Guest
Ron Bridgeman, Mainstreet Newspapers

CALL TO ORDER AND APPROVAL OF SEPTEMBER MEETING MINUTES

In the absence of Chairman Pat Graham, Vice Chairman Nancy Denson called the meeting to order at 9:30 a.m. and asked for a motion to approve the minutes of the September meeting. **Action: A motion to approve the minutes was made by Commissioner Joe Goodman and seconded by Mr. Amrey Harden. The motion passed unanimously.**

FINANCIAL REPORT

NEGRC Comptroller Alicia Page presented the financial statement ending October 31, 2017. **Action: A motion to accept as presented was made by Commissioner Mark Saxon and seconded by Mr. Harden. The motion passed unanimously.**

COMMITTEE REPORTS

Finance: Referred to Owner's Representative.

Joint Engineering/Operations: Referred to Owner's Representative.

OWNER'S REPRESENTATIVE REPORT

Under the Owner's Representative report, the following items required action by the Authority:

- **Budgets**: After the Authority meeting in September, the Proposed FY2018 Budget was forwarded to participating counties for review and comment, and no comments were received. Also, the Finance Committee met prior to the Authority to review the Revised FY2017 Budget and only minor adjustments were necessary, and it is the recommendation of the Finance Committee that both budgets be approved. **Action: Motion to accept both the Proposed FY2018 Budget and the Revised FY2017 Budget as recommended by the Finance Committee was made by Mr. Harden and seconded by Commissioner Crow. The motion passed unanimously.**
- **Chemical Bids**: Mr. Snipes forwarded a copy of the chemical bid summary to Authority members and alternates prior to the meeting. **Action: Motion to accept the chemical bid as presented was made by Mr. Harden and seconded by Commissioner Saxon. The motion passed unanimously.**
- **Water Supply Master Plan**: The revised proposed final scope of service, proposed staffing plan, and proposed cost-not-to-exceed compensation were submitted by Jacobs's staff, and they were reviewed by the Joint Committee. The Committee recommends that these submissions be approved by the Authority. **Action: Motion to accept the proposed scope of service, along with the associated project schedule, staffing plan and not-to-exceed compensation amount was made by Commissioner Crow and seconded Mr. Harden. The motion passed unanimously.**

OPERATIONS AND MANAGEMENT

Mr. Lanning's report is attached to the minutes. No action regarding this report was necessary.

EXECUTIVE SESSION AND PUBLIC COMMENT

There was no Executive Session, and no one signed up to address the Authority.

OTHER BUSINESS

The next meeting will be held on January 24th.

ADJOURNMENT

There being no further business, **a motion to adjourn was made by Mr. Sam Mark, seconded by Mr. Eric Klerk, and passed unanimously.**

Respectfully Submitted,

Martha "Mott" Beck
UOBWA Secretary