

**UPPER OCONEE BASIN WATER AUTHORITY
NEGRC HEADQUARTERS
E.H. CULPEPPER CONFERENCE ROOM
MAY 24, 2017
9:30 A.M.**

MINUTES

Members Present:

Pat Graham
Eric Klerk
Frank Stephens
Nancy Denson
Wayne Haynie
John Daniell
Amrey Harden
Tom Crow

Alternates Present:

Mike Renshaw*
Joey Leslie
Harry Sims
Mark Saxon
Blaine Williams

*Representing Joe Goodman

Others Present:

Jim Dove, NEGRC Executive Director
Mott Beck, NEGRC Executive Assistant
Michelle Irizarry, NEGRC Accounting Manager
Chip Ferguson, Atkinson Ferguson
Bobby Sills, Nelsnick Enterprises
Bob Snipes, Owner's Representative
Brad Lanning, Jacobs
Wayne King, Citizen

CALL TO ORDER AND APPROVAL OF MARCH MEETING MINUTES

Chairperson Pat Graham called the meeting to order at 9:30 a.m. and welcomed those in attendance. She asked for a motion to approve the minutes of the March meeting. **Such a motion was made by Mayor Nancy Denson and seconded by Mr. John Daniell. The motion passed unanimously.**

FINANCIAL REPORT

At this time, Accounting Manager Michelle Irizarry presented the financial report for the period ending April 30, 2017. The liabilities and net position totaled \$53,334,883. **A motion to accept the financial report as presented was made by Mr. Amrey Harden and seconded by Mr. Mike Renshaw. The motion passed unanimously.**

JOINT ENGINEERING/OPERATIONS COMMITTEE REPORT

This report was deferred to Owner's Representative Bob Snipes and pertained to the update to the Authority's Cost Allocation Methodology. The document calls for an update review every five years, and the last update was done in 2012. Bobby Sills of Nelsnick Enterprises was authorized to accomplish this task at a cost-not-to-exceed amount of \$8,300. The update has now been completed and was forwarded to Council members prior to this meeting. The Finance Committee met on May 9th to review a final draft. A quorum was not present; however, it was the consensus of those present to present the document to the full Authority for consideration at the May 24th meeting. **A motion to approve the updated Cost Allocation Methodology was made by Mr. Harden and seconded by Mr. Eric Klerk. The motion passed unanimously.** The document will be effective January 1, 2018.

OWNER'S REPRESENTATIVE REPORT

Prior to discussion and action on the revised Drought Management Policy/Plan, Mr. Snipes led a discussion on the Water Supply Model. The Model was developed using data from 2008 drought conditions, and the model output was very consistent with the actual reservoir response. Staff recommends that the Model be run each year using the prior year data and everyone agreed. Mr. Snipes then led a discussion on proposed revisions and/or additions to the Drought Management Policy/Contingency Plan. A red-line copy of the Policy/Plan was provided to Authority members showing proposed changes. The Joint Committee met on May 27th and reviewed the plan, and its recommendations pertaining to the following items: non-drought year/month, determination of non-drought months, acceptance and reporting of anticipated water use by member counties during upcoming drought protection period, benchmark for proposing water use reductions, and decision lead time for application of water use reduction. Also, during the current process to update the Cost Allocation Methodology, proposed revisions to the Policy/Plan were also recommended and include application of water percent use reduction and determination of the surcharge amount. These recommendations were outlined extensively in a memorandum from Mr. Snipes dated May 17th, 2017, and forwarded to Authority members prior to the May 24th meeting. Mr. Snipes concurred with all of the recommendations of the Committee outlined in the memorandum. **Based on Committee recommendations, a motion to adopt the Revised Drought Management Policy/Plan was made by Mayor Denson and seconded by Commissioner Daniell. The motion passed unanimously.**

Regarding the High Service Pump #8, the first phase of the work to accomplish this upgrade was completed on March 14th, and a pre-construction meeting for the final phase is currently scheduled for June 1st. The final phase of the upgrade is currently scheduled for completion during June, and it is anticipated that this work will not impact daily operations.

Legislation to abolish the Resource Management Commission was signed by the Governor and will become effective July 1, 2017. This action will change the vote of the Authority from seven votes to six, and the Bylaws will be revised to reflect this change.

All revisions requested by the Authority have been made to the Utilities Service Contract with Jacobs Field Services, and the original is expected to be ready for execution by Chairperson Graham within the next few days. **A motion authorizing Chairperson Graham to execute the contract was made by Mayor Denson and seconded by Mr. Klerk. The motion passed unanimously.**

As reported to the Authority during January 2016, recent revisions to the DNR Rules for Dam Safety now require an Emergency Action Plan for all Category 1 dams. The professional services for development of this Plan are within the overall scope of the Jacobs' contract. Mr. Brad Lanning has been working to develop a task specific scope of services, cost, and schedule for developing this plan. However, he is having some difficulty engaging a sub-contractor to perform the evaluation of potential downstream impacts; but, it is hopeful that this matter can be resolved within the next couple of weeks. EPD has asked that the Plan be submitted by July 1st. It may be necessary to request an extension from EPD if needed. If the proposed cost-not-to-exceed amount for this work is less than \$30,000, the scope of service is acceptable to the Engineering Committee. Also, the cost is within the amount already budgeted for professional services in the 2017 budget.

OPERATIONS AND MANAGEMENT

Mr. Lanning advised that operations of the Bear Creek facility is normal and in compliance with EPD rules and regulations. The Reservoir is at full pool, and staff pumped an average of 8.155 MGD compared to 8.199 MGD at the same time last year. Regarding maintenance issues, one pump at the River Pump Station is experiencing excessive vibrations; and staff is getting quotes for rebuilding said pump. Lagoon #1 had been cleaned, and staff is in the process of acquiring quotes for cleaning Lagoon #2. Mr. Lanning advised that Charles Mann accepted a position in Texas, and staff will be interviewing a potential candidate to replace him.

EXECUTIVE SESSION

There was no need for an Executive Session.

PUBLIC COMMENT

Mr. Wayne King signed up to address the Authority regarding a concern he had with fishing at the Bear Creek Recreation venue. He advised that every time he wants to fish on Saturday, there is always a fishing tournament, and he is unable to launch his boat due to the excessive number already present. Chairperson Graham assigned this issue to the Recreation Committee.

OTHER BUSINESS

In other business, Mayor Denson requested that the Authority explore solar power at the Bear Creek Treatment Plant. Chairperson Graham assigned this item to the Joint Engineering/Operations Committee.

The next meeting of the Council will be held on July 26th.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:00 a.m.

Respectfully Submitted,

Martha "Mott" Beck
UOBWA Secretary