

**UPPER OCONEE BASIN WATER AUTHORITY
MEETING
NEGRC HEADQUARTERS
E.H. CULPEPPER CONFERENCE ROOM
SEPTEMBER 28, 2016
9:30 A.M.**

MINUTES

Members Present:

Elton Collins
Eric Klerk
Frank Stephens
Wayne Haynie
Mike Renshaw
Pat Graham
Amrey Harden

Alternates Present:

Harry Sims*
Joey Leslie
Blaine Williams

*Representing Nancy Denson and Acting Chair of Meeting for today only as approved by the Authority (see minutes).

Others Present:

Jim Dove, NEGRC Executive Director
Mott Beck, NEGRC Executive Assistant
Evans Brinson, NEGRC Comptroller
Chip Ferguson, Atkinson Ferguson
Bob Snipes, Owner's Representative
Brad Lanning, Jacobs
Kyle McKay, U.S. Army Corps of Engineers
Daniel Jackson, Grady Newssource

CALL TO ORDER AND APPROVAL OF UOBWA/RMC MEETING MINUTES OF 7/27/16 AND CALLED MEETING MINUTES OF 8/30/16

Prior to the Call to Order, Legal Counsel advised that, since the Vice Chair was not available to Chair the meeting, the appropriate procedure would be for the Authority to make a motion to approve Harry Sims as Acting Chair for this meeting only. **Such a motion was made by Mr. Elton Collins and seconded by Mr. Amrey Harden. The motion passed unanimously.**

At this time, Commissioner Harry Sims, who is Alternate to Mayor Nancy Denson, called the meeting to order. He welcomed members and guests and asked for a motion to approve the minutes of the UOBWA/RMC meeting minutes of July 27th and the Called Meeting minutes of August 30th. **Such a motion was made by Mr. Collins and seconded by Mr. Harden. The motion passed unanimously.**

FINANCIAL REPORT

At this time, NEGRC Comptroller Evans Brinson gave the financial report for the period ending August 31, 2016. Liabilities and net position totaled \$ \$51,765,422. **A motion to accept the financial report as presented was made by Mr. Collins and seconded by Mr. Harden. The motion passed unanimously.**

COMMITTEE REPORTS

Finance Committee: There was not a quorum at the Finance Committee held on September 2nd; however, general discussion was held regarding the Revised FY16 and Proposed FY17 Budgets. Comptroller Brinson went over the numbers with attendees, and Bobby Sills was present to answer any concerns or questions. It was the consensus of those present to recommend to the Authority that the Budgets be forwarded to participating counties and members of the RMC for review and comment. Parties have until October 29th to submit comments/concerns. The Authority will consider both budgets for action at the November 23rd meeting.

Joint Operations/Engineering Committee: The Committee met in August and made recommendations regarding the Stage A1 Drought Designation and a revised Scope of Service from Jacobs for Modifications to the Lagoon Discharge System not to exceed \$27,000. The Authority met in a Called Meeting on August 30th and accepted these recommendations (See minutes of Called Meeting). Further information regarding these items will be given in the Owner's Representative Report.

Executive Committee: In the absence of Chairman Davis, Barrow County Commission Chair Pat Graham gave the report. The Committee met on September 19th to discuss the future direction of the Resource Management Commission (RMC). Legislation which created the UOBWA in 1994 included a section establishing the RMC. The RMC is charged with making recommendations to the UOBWA on a comprehensive regional water policy, reviewing and commenting on items presented at its meetings, receiving a projects report and budget presentation at an annual joint meeting of the UOBWA and RMC and reviewing and commenting on the proposed annual budget prior to adoption by the Board. The RMC also appoints one member to the UOBWA Board. Elton Collins has been the RMC's appointed member to the UOBWA Board since the establishment of the Board. In light of Mr. Collins' upcoming retirement and in light of the fact that there are no more active members of the RMC that are not otherwise affiliated with the UOBWA, some have asked whether the Commission should continue to exist. At this time, Ms. Graham asked Attorney Chip Ferguson to discuss the process to be followed if the Board chooses to disband the RMC. Mr. Ferguson explained that the UOBWA's local legislation and bylaws would have to be revised, and the legislators representing the Member Counties would need to present the revised

legislation for passage at the next session of the Georgia General Assembly. Mr. Ferguson made drafts of the potential revisions to the local legislation and bylaws available to the meeting attendees.

OWNER'S REPRESENTATIVE REPORT

At this time, Owner's Representative Bob Snipes gave his report and covered the following items:

1. **ENGINEERING PROJECTS**

- **Drought Management Plan/Water Supply Model:**

Earlier, EPD expressed interest in possibly working with the Authority to refine its Water Supply Model, and Mr. Snipes advised EPD staff that Authority staff was now ready for a collaborative effort. Discussion with EPD staff have now determined that they do not have specific suggestions for refining the Water Supply Model; but, rather simply suggested that the Authority consider a recently completed EPD model of West Point Lake to determine if that study has applicability to the Authority's model. A review of the aforementioned model indicates that it is primarily addressing flood storage issues and appears to have little applicability to the Authority's model. Therefore, it does not appear that there is significant value in further discussion with EPD regarding this topic. Everyone should have received information regarding the mid-September update to the Water Supply Model. The Model indicates that no water use reductions will be necessary during the balance of the design drought protection period and no revision to the drought severity declaration is recommended at this time. The reservoir continues to remain just under full pool. EPD declared a Level 1 drought of much of North Georgia several days after the Authority's drought designation. The U.S. Drought Monitor designates the Northeast Georgia region to be in an "abnormally dry" condition to "severe" drought.

- **High Service Pump #8:**

Contract documents have been executed and a Notice to Proceed has been issued. The contractor has submitted a proposal schedule that calls for the Installation of the VFD in May along with the other electrical improvements. This schedule is primarily being established by the GE delivery schedule for equipment. Efforts are being made to see if GE can deliver the equipment in February.

This work was completed in late August and prior to the scheduled September 1st completion date. The contractor is working with Jacobs staff to address a few minor issues. It has been determined that the system is operating properly.

- **Modifications to Lagoon Discharge System**

Wayne Haynie, Mr. Snipes, John Scioscia, and Diana Jackson met with EPD on September 7th to review with them the Authority's interest in the subject modification and the associated factors. EPD accepted the concept of the proposed modification and agreed that a detailed set of construction plans/specifications would not be required. They also agreed that a PE stamped redline drawing on the original construction plan sheet, along with a brief narrative of the justification for the modification and summary of the reservoir and treatment plant characteristics would be sufficient for EPD's review and approval. Submittal documents are currently being developed by Jacobs' staff and should be submitted to EPD in the near future. It is anticipated that the total design cost for this project will be somewhat less than originally anticipated as a result of the outcomes from the September meeting with EPD.

2. **PLANT OPERATIONS**

- Use of plant meters will be used for the September billings.

3. **MANAGEMENT**

- Work on revisions to local legislation and Bylaws related to elimination of Resource Management Commission.

OPERATIONS AND MANAGEMENT

Operations are normal and in compliance with EPD rules and regulations. The reservoir remains at full pool, and the treatment plant pumped an average of 11.4 MGD of treated water, compared to 13.4 MGD last year. Maintenance and cleaning of the lagoon have been completed, and the Barrow Meter Water Valve leak has been repaired.

PUBLIC COMMENT/EXECUTIVE SESSION

There were no requests for public comment, and Legal Counsel advised that no Executive Session was needed.

OTHER BUSINESS

Due to the Thanksgiving Holiday, the next meeting has been scheduled for November 16th.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:15 a.m.

Respectfully Submitted,

Martha "Mott" Beck
UOBWA Secretary