

UPPER OCONEE BASIN WATER AUTHORITY
AND
RESOURCE MANAGEMENT COMMISSION
NEGRC HEADQUARTERS
E.H. CULPEPPER CONFERENCE ROOM
JULY 23, 2014
9:30 A.M.

MINUTES

UOBWA Members Present:

Melvin Davis, Chairman
Elton Collins
Eric Klerk
Gary Duck
Nancy Denson
Randall Dowling
Pat Graham
Amrey Harden

Alternates Present:

Joey Leslie
Harry Sims
Mark Saxon

RMC Members Present:

Elton Collins, Chairman
Melvin Davis
Nancy Denson
Pat Graham
Harry Sims
Eric Klerk
Cecil Hammond

Others Present:

Jim Dove, NEGRC Executive Director
Mott Beck, NEGRC Executive Assistant
Evans Brinson, NEGRC Comptroller
Chip Ferguson, Atkinson Ferguson
Spencer Brown, Atkinson Ferguson
Brad Lanning, Jacobs
Bob Snipes, Owner's Representative
Mark Beardsley, **Mainstreet Newspapers**

**CALL TO ORDER OF RESOURCE MANAGEMENT COMMISSION (RMC) AND READING
AND APPROVAL OF JULY 2013 MINUTES**

RMC Chairman Elton Collins called the meeting of the Resource Management Commission (RMC) to order at 9:30 a.m. RMC Secretary Mott Beck read the minutes from the July 2013 meeting. A motion to approve the minutes was made by Mayor Nancy Denson and seconded by UOBWA Chairman Melvin Davis. The motion passed unanimously.

INTRODUCTION OF RMC MEMBERS

At this time, Chairman Collins introduced members of the RMC and gave a brief overview of the responsibilities of the RMC.

ELECTION OF RMC OFFICERS AND RMC REPRESENTATIVE TO UOBWA

NEGRC Executive Director Jim Dove presided during the election of RMC officers. He opened the floor for nominations, and the following persons were nominated: Chairman, Elton Collins; Vice Chairman, Harry Sims; and Secretary, Mott Beck. A motion to elect the current slate of officers was made by Dr. Cecil Hammond and seconded by Chairman Davis. The motion carried unanimously.

At this time, Mr. Dove advised that Mr. Collins' two-year term as RMC Representative to the Authority expires at the end of July. He opened the floor for nominations, and no others were noted. A motion to re-elect Mr. Collins for a two-year term was made by Mayor Denson and seconded by Commissioner Pat Graham. The motion carried unanimously.

ADJOURNMENT OF RMC MEETING

There being no further business, the RMC meeting was adjourned at 9:45 a.m.

CALL TO ORDER OF UPPER OCONEE BASIN WATER AUTHORITY (UOBWA) AND ACTION ON PREVIOUS MEETING MINUTES

Chairman Davis called the meeting of the UOBWA to order at 9:45 a.m. He asked for a motion to approve the May 28th meeting. Such a motion was made by Mr. Collins and seconded by Mayor Denson. The motion carried unanimously.

FINANCIAL REPORT

At this time, NEGRC Comptroller Evans Brinson gave the financial report. The total liabilities and fund balance for the month ending June 30, 2014 were \$57,506,269. A motion to approve the financial report as presented was made by Mr. Collins and seconded by Mr. Amrey Harden. The motion carried unanimously.

COMMITTEE REPORTS

Finance: At this time, Mr. Collins gave an update on several finance issues. First, it was recommended by Auditor Chris Edwards that the UOBWA enhance its fixed asset procedures/policies and recordkeeping. Additional information was requested, and Mr. Edwards has forwarded suggested policies that can be adopted by the Authority, along with a listing of the Authority's fixed assets. In the next few weeks, the Finance Committee will consider these items. A recommendation regarding this matter will be presented to the Authority for consideration in September. On another matter, the Authority voted in December 2013 to utilize funds from the Bond Debt Retirement Fund to pay for the design and replacement of the Chlorine Line. The first transfer has been completed in the amount of \$448,098.27. Finally, it is the time of year when the Finance Committee begins the yearly budget process, and they will meet in August and consider a revision to the FY14 Budget and a Proposed FY15 Budget. These budgets will be

presented to the Authority at the September meeting and approved for dissemination to participating counties and the Resource Management Commission. Both budgets will be considered for adoption at the November meeting.

Nominating: At this time, Mr. Harden, Committee Chairman, advised that members met prior to the Authority to nominate a slate of officers for the coming year. In addition to Mr. Harden, other members of the Committee were Commissioner Pat Graham, and Mr. Gary Duck. The nominees recommended by the Committee are Melvin Davis, Chairman; Nancy Denson, Vice Chairman; and Mott Beck, Secretary.

ELECTION OF UOBWA OFFICERS

Mr. Dove now presided over the election and asked if there were additional nominees from the floor. There being none, a motion to elect the slate of nominees as presented by the Committee was made by Mr. Harden and seconded by Mr. Collins. The motion carried unanimously.

OWNER'S REPRESENTATIVE REPORT

At this time, Owner's Representative Bob Snipes gave his report; and the first item was regarding Change Order #3 from Haran Construction pertaining to the Chlorine Solution Feed Pipes Replacement Project. A memo dated July 21, 2014 describing this Change Order was forwarded to Authority members prior to the meeting. If approved, it will revise the lump sum price of the contract with Haren Construction from \$495,849 (the contract amount after Change Order #2) to \$497,186, an increase of \$1,337. This amount (\$497,186) should be the final total contract amount which represents a total change of \$5,157 more than the initial negotiated contract amount of \$492,029. The action of the Authority May 28th authorized expenditure for this project of not more than \$548,849 from the Bond Principle Retirement Fund, as previously approved. If Change Order #3 is approved, the amount to be taken from that Fund will increase to \$550,186. Based on the aforementioned information, and the recommendation of Mr. Snipes, the following motion was made by Commissioner Graham, seconded by Mayor Denson, and carried unanimously:

“Authorize the Chairman to execute Change Order #3 to the construction contract with Haren Construction Company which will revise the lump sum contract price from \$495,849 to \$497,186, an increase of \$1337; and to revise the authorized level of expenditure from the Bond Principle Retirement fund from \$548,849 to \$550,186.

Mr. Snipes advised that he has requested information from Jacobs regarding the high service pump station, discharge pipe interconnection, and Clearwell. Jacobs is also working on a Scope of Services for review of the Drought Contingency Plan. When this information is received, he will schedule a joint meeting of the Engineering and Operations Committees to review these documents and make a recommendation to present to the Authority in September. Mr. Snipes is also reviewing the Authority's method of purchasing chemicals, as well as the Internet and phone services at the Bear Creek facility. A report on these issues will be forthcoming.

OPERATIONS AND MANAGEMENT REPORT

Operations of the facility are normal and in compliance with EPD rules and regulations. The reservoir remains at full pool, and there were no requests for permits during the last month. The treatment plant pumped 8.45 MGD of potable water into the distribution system this month, compared to 7.43 MGD at this time the previous year. A recent lightning strike resulted in damage to instrumentation, and necessary repairs are ongoing.

PUBLIC COMMENT

There were no public comment requests.

EXECUTIVE SESSION

Executive Session was not needed.

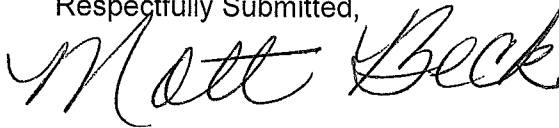
OTHER BUSINESS

The next meeting will be held on September 23rd.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:10 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mott Beck". The signature is written in black ink and is positioned above the printed name and title.

Martha "Mott" Beck
Executive Assistant